

FUJITSU Cloud Service S5 Logging in to the platform

This guide describes the process for logging in to the FUJITSU Cloud Service S5

The procedures detailed in this technical guide require that an account has been created and activated by the Global Cloud Team. Refer to the document "FUJITSU Cloud Service S5 - How to sign up" for details on how to sign-up to the platform.

How to Log-In With User ID and Password

For the first Log-In only, the User ID and Password method must be used. After this, a certificate is created which is used for all future Log-Ins.

The Service Portal is accessed from <http://globalcloud.us.fujitsu.com> and Users are met with the Log-In screen.

1. Click the "Sign in" button.

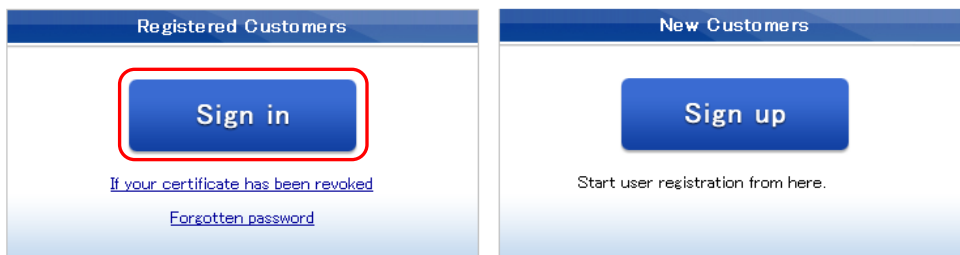


Figure 1 Sign in

2. Input the User ID and Password and then click the "Sign in" button.

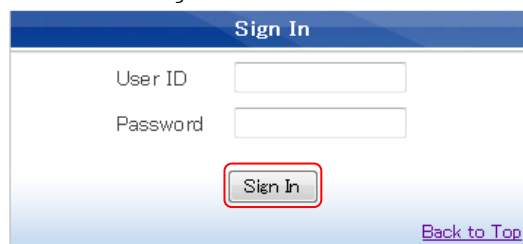


Figure 2 Sign in: User ID and Password

3. The first User Account created in a contract is the Administration ID. The first thing the Administrator has to do is create a certificate.

How to Create a Certificate

After logging in with a User ID and Password (for the first time only), Users land at the certificate creation screen. Once created, certificates are the only way to access FUJITSU Cloud Service S5 and they provide more security than User ID and Password.

Please ensure that your client PC meets the requirements of the platform as detailed in the document "FUJITSU Cloud Service S5 – Pre-requisites"

1. Click the "Create Certificate" button.



Figure 3 Create Certificate

2. Click "Issue / Update Certificate"



Figure 4 Issue Certificate

1. Encrypt the certificate with a Secret Key (the password used to log-in to FUJITSU Cloud Service S5



Figure 5 Encrypting the Certificate

3. Enter the Secret Key and click the "Issue" button.

- Specify the location to save the Certificate



Figure 6 Storing the Certificate

- Click the "Browse" button to specify the location to save the Certificate and then click the "Store" button.

The process is completed when this screen appears



Figure 7 Certificate Issued

- Close down all browser sessions before signing in with the new certificate

How to Log-In Using a Certificate

- Once a Certificate is created, it becomes the user's only way to access FUJITSU Cloud Service S5
- Click the "Sign in" button.

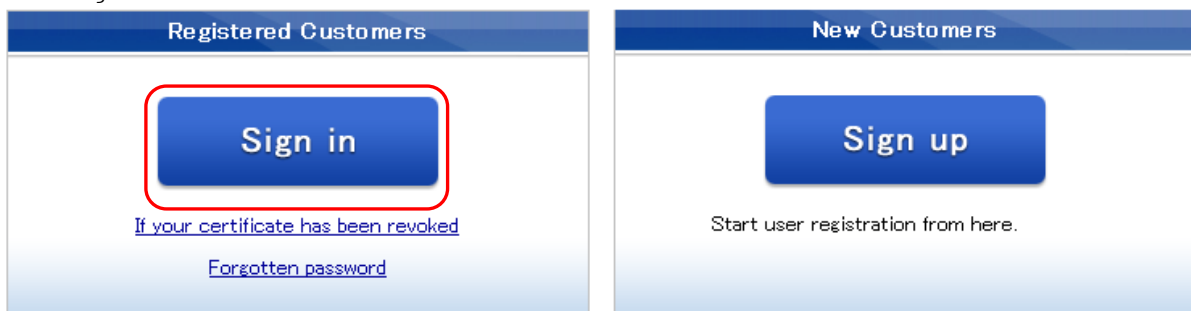


Figure 8 Sign-in

4. A dialogue box opens showing the User's Certificate(s). Choose the correct Certificate and click the "OK" button.

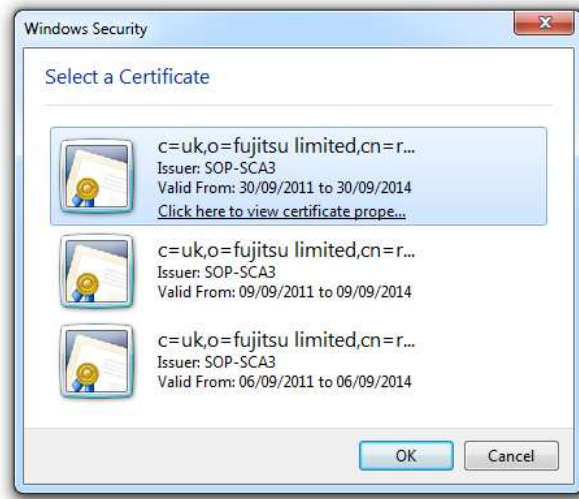


Figure 9 Selecting Certificate

If you see the User ID and Password sign-in page rather than the Certificate Dialog Box please ensure all browser sessions have been closed and start the sign-in process again.

5. The System Portal home page will now be displayed.



Figure 10 Successful Login using Certificate